

**Annual Renewal Application for Non-Fairview Employed Research Staff**

All non- Fairview research personnel utilizing patients or patient data within a Fairview facility for research purposes must renew this application annually. It is the responsibility of the researcher to submit a revised full application if he/she has a change in employment or supervisor.

Name: \_\_\_\_\_  
Work Email (UMN): \_\_\_\_\_  
Daytime Work Phone: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Department: \_\_\_\_\_

Are there any changes from your original application?    No    Yes  
**If no**, please complete the rest of this form.  
**If yes**, please complete the full application form with updated information.

Are you working in the Clinics and Surgery Center (CSC)?    Yes    No

**For all NERS Renewal applicants**  
Annual required learning for NERS is managed in an online Learning Management System (LMS), contact [research@fairview.org](mailto:research@fairview.org) for the link to LMS and/or log in information assistance.

<b>Requirements</b>
<input type="checkbox"/> Complete Annual Health Information Privacy & Security (LMS)

**For NERS renewal applicants that interact with patients (Patient Contact/Patient Intervention):**

<b>Requirements</b>
<input type="checkbox"/> Immunizations (UOHS)

**Please allow TWO (2) weeks from the date of submission for processing**

I certify that I have provided correct and current information regarding my application to conduct research and to provide ancillary clinical professional services at Fairview Health Services.

Signatures of applicant and supervisor are required to qualify as a complete application. Electronic signatures will not be accepted.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

<b>Submit Completed Application to Fairview Research Administration</b>			
<u>Fax</u> 612-672-7691	<u>Email</u> <a href="mailto:research@fairview.org">research@fairview.org</a>	<u>Intercampus Mail</u> Research Administration Energy Park Building	<u>U.S. Post</u> 2344 Energy Park Drive St. Paul, MN 55108