

Checklist for Non-Fairview Employed Research Staff

Patient Contact (Non-Licensed/Certified Staff)

Your NERS application will not be approved until Fairview Research Administration (FRA) receives all of the following:

Complete NERS Full Application, including:

- The specific hospital units and clinics in which you will be performing research
- All applicable training in the NERS Patient Contact category box. The required training modules are available in Fairview's Learning Management System (LMS). The link to LMS is available on the NERS website. LMS is user name and password protected, you will not have access until you notify FRA that you need to complete NERS training.
 - LMS Research Module (All)
 - LMS Hazardous Waste
 - LMS Blood borne Pathogens
 - LMS Health Information and Privacy & Security
 - LMS Patient Identification and Laboratory Specimen Handling (if applicable)

The following must be attached:

- CV/Resume
- Completion certificate for Good Clinical Practice/Human Subjects Protection Training (e.g. CITI)
- Verified Credentials Inc. (VCI) Background check (Initiated by FRA)
- MN Department of Health (DHS) background check (Initiated by FRA)
- Licensure/certification documentation (If applicable)

Epic Training:

- Epic Research Associates Classroom training

Please note NERS will forward your name to University of Minnesota Office of Occupational Health and Safety. Both Fairview and the University of Minnesota require those who interact with patients or who work in the same space where patient care is delivered to meet Occupational Health requirements. For more information, please see the Occupational Health Guidance document.

Fairview Research Administration

Email- Preferred Method
research@fairview.org

Fax
612-672-7691

Intercampus Mail
Research Administration
Energy Park Building

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