

## Checklist for Non-Fairview Employed Research Staff

### ***No Patient Contact***

Your NERS application will not be approved until FRA receives all of the following:

Complete NERS Full Application, including:

- The specific departments in which you will be performing research
- All applicable training in the NERS No Patient Contact category box. The required training modules are available in Fairview's Learning Management System (LMS). The link to LMS is available on the NERS website. LMS is user name and password protected, you will not have access until you notify FRA that you need to complete NERS training.
  - LMS Health Information and Privacy & Security
  - LMS Research Module (All)

The following must be attached:

- CV/Resume
- Completion certificate for Human Subjects Protection Training (e.g. CITI)

#### ***Fairview Research Administration***

Email- Preferred Method  
research@fairview.org

Fax  
612-672-7691

Intercampus Mail  
Research Administration  
Energy Park Building

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St. Paul, MN 55108