Ordering Therapy at MSAC: Ambulatory Clinic Patients

Open your patient’s chart and go to the **Order Entry** activity.

In the **New Order** search field type a keyword to search for a physical therapy referral.

Select the **Search** button.

Alternatively, if you are using Wide Screen View, click on **Order Entry** located under the **Charting Activity**.

Choose order number 9032 for Physical Therapy Referrals (order number 9047 for Occupational Therapy Referrals)

The order will appear and the order composer box will open.

---

**Keyword search:** MSAC, Therapy, Order, Rehab, MS
Use the F2 key to complete required information in the Comments box. Make the following choices to order therapy at the MSAC:

- **Treatment**: Evaluation & Treatment
- **Special Instructions (specify if applicable)**
- **Special Program**: you can manually delete this line if you entered MSAC above or select Multiple Sclerosis Achievement Center from the pick list

Link the order with a diagnosis by clicking a check next to the appropriate condition.

Click **Sign Orders**.