Applying to Test - Minnesota Board of Social Work

CANDIDATES SHOULD BEGIN THIS PROCESS AS SOON AS POSSIBLE.

- Review [https://mn.gov/boards/assets/Application%20Action%20Steps%202018.09.05_tcm21-283222.pdf](https://mn.gov/boards/assets/Application%20Action%20Steps%202018.09.05_tcm21-283222.pdf)
  - You will need to complete steps 1-4 if your state does not allow you to test before graduation
- **Submit application** to MN BOSW as outlined
  - Be sure to include fees - **$77 total**
    - $45 – application fee
    - $32 – fingerprint fee which goes to the Criminal Background Check Office
      - This is new as of Nov 2017 and is required by federal law
- The MN BOSW will take 30-60 days to process the application (please send email to bkaney1@fairview.org letting me know you have submitted an application to the BOSW so I can make sure it is processed within the necessary timeframe)
- MN BOSW will contact you once they have granted permission to test
- You will then **register to test and schedule your exam through the Association of Social Work Boards (ASWB)**
  - Note: you can take your exam at a testing site in your state
- You will also receive a **packet of information from the Criminal Background Check Office**
  - This must be **completed within 90 days** or the application will become invalid
  - If you do not live in MN you can take the packet to a police department in your area and then mail back the information. More detailed information will be given in the packet you receive.

**Application for Licensure in MN**

- If you are selected as a fellow you will then need to continue the process for licensure in MN
- After you graduate you will need to send your official transcript to the MN BOSW – they will send a letter asking for this
- Submit your licensing fee for licensure in MN