The Magnifier

August 15, 2011 ***Fairview Research Administration (FRA)***

The Magnifier is a newsletter providing information and announcements pertaining to the conduct of research within Fairview Health Services. Please share our newsletter with others who may be interested and contact us to be added or removed from the mailing list. You can also view this and previous editions of our newsletter on the Research web page.

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Billing Compliance Review

FRA is performing a billing compliance review for studies within Fairview. The main goal of the review is to prevent inappropriate billing to Medicare and other insurers.

If a potential discrepancy is found between the grant/contract payment for services and the TASCS billing grid, the Protocol Contact listed in TASCS will receive an email from FRA requesting a phone call and stating a timeline for resolution. We will discuss the discrepancy, and determine a course of action. The timelines are aggressive since this is a high-risk area. Our objective is to identify the issues in a timely manner and to provide the education necessary to avoid them in the future.

If you have any questions about this review, please call Mike Nordberg at 612-672-6737.

Research Note in EPIC- revised

The SmartText for the required research documentation has been edited. The new title is 'RESRCH REQUIRED DOCUMENTATION', and the content is:

IRB #: ***
PI Phone/Pager: ***
Coordinator Phone/Pager: ***
Anticipated Dates of Participation: *** to ***

Does the research protocol require services be billed to patients/insurance? ***
If yes, include:
    Sponsor: ***
    Protocol Title: ***
    Sponsor's Protocol Number: ***

Does the research protocol require an investigational device be billed to patients/insurance? ***
If yes, include:
    Device Name: ***
    IDE Number: ***
    Was device approved by the Medicare Administrative Contractor (Noridian)? ***

Remember:

- You are welcome to free text or type out the information instead of using the SmartText.
- You may delete the bottom two sections if they do not apply to your study.
- Use the F2 key or the yellow arrows in EPIC to jump to the next ***.
- **DO NOT EDIT THE TOP OF THE RESEARCH STUDIES SCREEN!**

We are still experiencing technical issues regarding provider access to the Research Studies screen. Several EPIC templates prevent the user from viewing the screen, which is contrary to the purpose of the required documentation. We will send an update once this issue has been resolved, including more guidance on when the documentation is required.

Contact Katie van Meurs at kvanmeu1@fairview.org with questions.

Billing: Invoices and Grant Close-Out for Studies at UMMC

Invoices for March from the old billing system, PASS, were recently sent out for UMMC. These include charges that were posted prior to the EPIC go-live on March 24th. When we start sending out the EPIC research statements, you will receive a separate March invoice for any charges entered into EPIC after the conversion.

We anticipate sending out the new EPIC research invoices in September (for all charges incurred through August). Due to the volume of accounts, we may not complete all invoicing until October. We greatly appreciate your patience and understanding during this time of transition.

We understand there are some grants in the process of closing. As a temporary solution, we can print general bills (not our research statements) that will show all charges currently in EPIC for a specific study. These bills include the date of service, charge description and research price. University accounting will not accept invoices with patient information. If you are unable to verify the charges without patient information, let us know. When approving payment for these general invoices, use the Account ID plus the Discharge Date listed on the bill as the invoice number.

Please send grant closure notification to JJ Green at jgreen2@fairview.org.

UMMC Radiology Scheduling

UMMC Radiology requests researchers schedule procedures by:

- Calling Radiology Scheduling (Radiology: 612-273-7330; Interventional Radiology: 612-273-7553)
- Faxing a copy of the research encounter form (Radiology: 612-273-7327; Interventional Radiology 612-273-7500). This allows radiology to scan the form into their system as an order. If you fax the encounter form at the time of scheduling, it is not needed on the day of the exam/visit.

Please follow both steps when scheduling to avoid incorrect billing and possible charge disputes. Contact Julie Helgerson at jhelger1@fairview.org with questions.

Contact Information

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