

Computer Matching: Guidelines for Dietetic Internship Participation in the Preselect Option

The Preselect Option for Computer Matching was implemented in April 1988 and was updated in December 2001 as follows: Dietetic Internships may apply for participation in the preselect process if one of the following situations exists:

1. The program is housed with a graduate program and wishes to grant early admission to students already enrolled in the graduate program. Remaining positions would be filled through computer matching.
2. The program admits graduates with degrees from programs at the same institution and wishes to grant early admission to those applicants. Applicants not selected may apply to other programs through computer matching.
3. The program admits employees of the sponsoring organization, but wishes to also fill some positions through computer matching.

Programs in these three categories who wish to participate in the preselect process must identify the number of positions to be filled early through the preselect process. The remaining positions will be filled through the computer matching process. Applicants for the preselect positions must be notified of their acceptance/rejection by established deadlines. In addition, these programs will need to submit to D&D Digital Systems the preselected individuals' names with their social security numbers by the established deadline dates. With this information, D&D Digital Systems will be able to ensure that these students are not participating in the computer match. All program materials will need to clearly describe the preselect process and state the number of positions preselected so that applicants will be prepared to participate in the computer match process if necessary. **February 1st and September 1st have been established as the preselect deadlines for the April and November computer match respectively.**

4. The sponsoring institution has the ability to award financial aid, such as graduate assistantships, and the DI program must select applicants for this aid prior to the computer match withdrawal deadline date.

In this case, the program must identify the number of positions to be filled through the preselect process. The remaining positions will be filled through the computer matching process. Applicants for the preselect positions in this category will need to be notified of their acceptance/rejection by the date established to withdraw from the match. Students preselected are then required to notify D&D Digital of their preselection and withdraw from the computer match. All program materials will need to clearly describe the preselect process and state the number of positions preselected so that if a student is not preselected they will have prioritized that program and/or other dietetic internships in the match.

How to Participate in the Preselect Option Process - Any DI wishing to participate in the preselect process must send a letter of request to Debbie Krygeris, MS, RD, CADE Accreditation staff. The letter must include: documentation on how the program meets one of the four situations described, maximum number of students currently accredited to accept, number of students to be preselected, number of positions to be filled through computer matching, and a draft of recruitment materials describing this new information. Please allow 3-4 weeks for review of this request. This information should be mailed to:

Debra Krygeris, MS, RD
Manager, Education Program Accreditation
American Dietetic Association
120 South Riverside Plaza, Suite 2000
Chicago, IL 60606-6995

Questions regarding computer matching should be directed to Debbie Krygeris at dkrygeris@eatright.org or 800-87701600 ext. 4727.